



**Minutes of the Annual Meeting of the Connecticut River Joint Commissions Draft
City Council Chambers, City Hall
Lebanon, NH
June 1, 2010
12:30pm**

Attending:

NH Commissioners: Mary Sloat, Glenn English, George Watkins, Cleve Kapala, Cheston Newbold, Bill Roberts, Bob Harcke, Bob Christie, Janet Rebman, John Tucker, John Severance.

VT Commissioners: Beverly Major, Nat Tripp, Peter Gregory, Tom Kennedy, Steve Long, Norm Wright, Gary Moore, Gayle Ottmann, and Rick Hopkins (filling in for Michaela Stickney)

Staff: Theresa Darling

Guests: Sharon Francis-former staff, Adair Mulligan-Hanover Conservation Council, Rebecca Brown- ACT, Susan Boutwell – The *Valley News*; Bernie Folta - Claremont, John Lawe -former commissioner, David Deen- CRWC River Steward, Carolyn Alderman-VT Law School

Chair: Beverly Major

Bev Major added topic of legal representation to the agenda.

1. **Approval of minutes.** John Tucker moved to accept minutes of May 3, 2010. Cheston Newbold seconded. Unanimous.
2. **Review of By-laws approved by the Steering Committee April 19, 2010.** George Watkins moved to accept By-laws. Gary Moore seconded. Note: there is a typo on pg 3 paragraph 3, “more that” should be “more than”. Cheston moved to change “current officer” to “commissioners”. Norm Wright seconded. Vote on amendment. Unanimous. Cheston moved to keep Executive Director of the corporation as non-voting, ex-officio member of the Steering Committee. Vote on amendment, 9 yea 8 no. George moved to accept By-laws as amended. Bob Christie seconded. Unanimous.
3. **Review and Approval of Conflict of Interest Policy approved by the Steering Committee on May 17.** George moved to accept Conflict of Interest policy. Mary seconded. Discussion about using “board” and “Board of Directors”. It was decided to change the word board to commissions throughout the policy. Norm Wright moved to Strike # 7. Tom Kennedy seconded. Vote on amendment. Unanimous. It was noted to

attach the RSA referenced. Norm moved to fix the document before moving on. Bob Christie seconded. Unanimous.

4. **Legal Representation.** Norm pointed out that only Theresa Darling is staff currently, and any former staff should not be participating. Tom stated that per our attorney as part of the lay-off procedure, laid off staff need to sign documentation and under NH law, laid off staff is the same as terminated. They need to return all computers and things related. Any volunteers need to sign a volunteer form and all staff not laid off would be working under commissioners. Tom also stated that the attorney's pro-bono is used up.

Tom moved that officers talk to the attorney and enter negotiations to continue within a budget of \$2,500. John Tucker added with the option to strike the motion if needed after review of income and expenses. Norm seconded. Unanimous.

5. **State Caucuses and election for upcoming year.** The NH caucus, Connecticut River Valley Resource Commission, elected Bill Roberts as Chair, John Severance as Vice-Chair and George Watkins as Secretary/Treasurer. The VT caucus, Connecticut River Watershed Advisory, elected Tom Kennedy as Chair, Norm Wright as Vice Chair, Peter Gregory as Treasurer/Secretary.

The CRJC nominations are:

Bill Roberts as President, Tom Kennedy as Vice-President. Vote is unanimous.

Peter Gregory as Secretary, George Watkins as Treasurer. Vote is unanimous.

Bill Roberts takes over as President of CRJC and chair of the meeting.

6. **Update on State Appropriations and NHCF.** John Tucker moves to hear a report from Sharon Francis. Cheston seconds. Chair counted votes and announced yeas have it. Sharon summarized legislative appropriations in behalf of CRJC: \$38,000 in VT, and \$30,000 in NH. She, Bev, and Bill have written NHCF with updated grant balances, and offered to return the grant balances for the Ammonoosuc and Tillotson awards, and to retain the Colebrook funding so CRJC can continue leadership on river restoration in that area. She presented a corrected financial projection for FY '10 and FY '11, as discussed by the Finance Committee and put in final form by Larry Reed. The projection anticipates reduced staff levels based on known income.
7. **Review and Approve Projected Income and Expenses for balance of FY' 10 and FY' 11.** Peter Gregory moves to table any further action to review and approve the financial projection or budget. Janet Rebman seconded. Chair counted votes and announced yeas have it.

Glenn English moved to contact NHCF immediately. Norm seconded. Unanimous.

George moved to pay Sharon Francis for 2 days a week in June. John Tucker seconded. Chair counted votes and announced no's have it.

2:45 Break

Cake and punch were provided and Sharon expressed a tribute of appreciation to Adair Mulligan for all her outstanding service and exemplary work on Connecticut River

throughout the years. Commissioners gave Adair a woodblock print of Smart's Mountain by Lyme artist, Matt Brown.

8. **PowerPoint presentation from Adair.** Adair showed a presentation of the first 20 years of the Connecticut River Joint Commissions. She was saluted.

3:00 Meeting adjourned